

Reliance

Telephone Systems, Inc.

Samsung Speed Dial Setup



Adding a Personal Speed Dial:

You can have up to 50 personal speed dial numbers programmed into your phone.

Personal speed dials are numbered 00 through 49.

1. Press **Transfer 105**
2. Dial the two digit index number of the speed dial you want to store, for example, **01**
3. Dial **9** to have the system pick an outside line while dialing your speed dial number.
4. Dial the number exactly as you normally call it.
5. When finished entering the number, press the **Right Soft Key** (this is the button under the display to the left of the scroll button).
6. If you would like to enter another speed dial, repeat steps 2-6 for as many speed dial numbers as you would like to store.
7. When finished entering speed dials, press the **Transfer** key.

Making a call using a saved speed dial:

Personal speed dials are numbered 00 through 49.

System wide speed dials are numbered 500 through 699.

1. Press the **Speed** or **Memory** key on your telephone.
2. Enter the two digit index number of your personal speed dial, or the three digit number of a system wide speed dial.
3. OR if you have multiple speed dial keys on your telephone, for example, a button labeled **Speed Dial 1**, you can use this key to dial the index number you have saved as index number 1. If you do not have these keys, or you would like a system wide speed dial added, ask your system administrator for more details.